[PDF] Managing Up: How To Forge An Effective Relationship With Those Above You

Rosanne Badowski, Roger Gittines - pdf download free book



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Description:

After fourteen years of working shoulder to shoulder with GE tough guy Jack Welch, Roseanne Badowski is not afraid of what she calls the "s-word." She argues that all of us are secretaries as well as managers. In *Managing Up*, Badowski leverages lessons she learned in building a stellar relationship with her boss. She offers smart and solid advice beginning with her "Can you start on Monday?" interview with Welch, and then turning to the skills of "navigating a boss Monday through Friday." The book's chapter titles may sound prosaic, but her approach crackles with energy and fresh ideas. For example, she writes about trust by including "time-tested phrases for breaking bad news." She details the perils of being unprepared and puts in a good word for nagging. She also makes a persuasive argument for the advantages of cultivating impatience to enhance productivity. With splashy anecdotes and checklists, Badowski offers realistic and and disciplined counsel. Hero worshippers be warned: Although Welch wrote the book's introduction, Badowski is such an engaging no-nonsense advisor that she becomes the most compelling manager represented in her book. *--Barbara Mackoff*

From Publishers Weekly The business book market is jammed with books for bosses, telling them how to manage, lead, create corporate strategy and get more from employees. Badowski's tome takes a different approach, but is just as useful: it's meant for all workers, regardless of their position. Because, as she wisely points out, everyone has a boss. Badowski, who has the distinction of being Jack Welch's former executive assistant, here explains how she survived and thrived during her 14-plus years as the boss man's "secret weapon." She's written a snappy little guide, mixing anecdotes with clear-cut tips on how to partner with higher-ups. She advises readers to "make the agenda of the person you work for your own" and asserts that "individuals solve problems-not senior management." Of course, not everyone is lucky enough to have had such a celebrated corporate leader as his or her boss. But if workers can follow Badowski's advice, they may find ways to win over crabby supervisors-or at least strengthen their relationships with other colleagues. Copyright 2003 Reed Business Information, Inc.

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